

**Holy Family Finance Council Meeting Minutes**  
**1001 Georgetown Road**  
**Copperas Cove, TX**  
**May 18, 2017**

Board Members Present: Rev. Patrick Ebner, Mr. Ned Ewert, Mr. Darrell Clemmons, Mrs. Eva Dorsey, Dr. Steve Vitucci, and Ms. Karla Williams

Others Present: Mrs. Karin Kennedy, Parish Administrator; Mr. David Novak, Parish Council Representative; Mrs. Fran Ewert, Fall Fest Steering Committee Chair

The meeting commenced at 6:00 pm with opening prayer led by Fr. Patrick.

Welcome from Ned.

The Board reviewed and approved the minutes of January 12<sup>th</sup> meeting.

**Business:**

- The Profit and Loss statement for the period was reviewed and approved.
- The Balance Sheet was reviewed and approved.
- The parish's proposed budget to submit to the Diocese of Austin for FY 2017/2018 was reviewed and forwarded to Fr. Patrick.

**Discussion and Comments:**

- **Fall Fest** - Fran Ewert addressed the Council on the upcoming Fall Fest and the opportunity for all to show their support and enthusiasm. She suggested council members attend and participate in the fest (in some capacity), and requested the Council sponsor/donate a gift basket for the silent auction.
- **Maintenance & Repair** - Council members reviewed:
  - An estimate for the asbestos removal and abatement of the C building submitted by TLI Environmental Services. Their proposal included removal of the texture/drywall, the floor, and other work detailed in the estimate in the amount of \$14,054.27. Their work would include removal of asbestos only, not the tearing down of the C building.
  - An estimate submitted by Parsons Commercial Roofing, Inc. for necessary work and repair to the church building in the amount of \$48,518.00. The scope of work includes: repair to the wood fascia, installing new fascia if/when needed, repainting existing painted areas, and other work detailed on estimate, to include debris removal.

- Council voted to prioritize major maintenance projects based on severity, and recommend to Fr. Patrick the order they should be undertaken. As follows:
  1. Repair work done to the actual church building (removal of rotted wood fascia, painting, etc.)
  2. Asbestos abatement for the C Building tear-down
  3. Actual C Building tear-down
- Steve suggested said maintenance projects be announced in the bulletin and mentioned via pulpit by Fr. Patrick to highlight the importance of parish support for the Fall Fest, as the money made would pay for them.
- Fran reminded the Council that the theme of this year's Fall Fest is "Keep Holy Family Beautiful".

- **General**

- All were reminded the length of service for Finance Council members is indefinite and at the discretion of the pastor.
- The Council posed for a photograph to be included in the church directory.

The meeting was adjourned at 6:55pm.

The next scheduled Council meeting is Thursday, August 31, 2017 at 6:00 pm.

**Meeting rescheduled for October 12, 2017 at 6:00pm.**

Respectfully submitted,  
Karla Williams  
May 25, 2017